

**REGULAR MEETING OF THE LOCKEFORD  
COMMUNITY SERVICES DISTRICT BOARD OF  
DIRECTORS HELD ON APRIL 9, 2026  
AT THE OLD LOCKEFORD SCHOOL**

The Regular meeting of the Lockeford CSD was called to order at 9:00 AM by President Ozzie Neal

**BOARD MEMBERS PRESENT:**

Ozzie Neal, Fred Fickert, Gary Gordon, and Nina Chandler

**BOARD MEMBERS ABSENT:** Dennis Martin

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS:**

President Neal asked whether there were any corrections to the March 12, 2026, minutes. Hearing none, the minutes stand approved.

**PUBLIC COMMENT:** None

**ADVERTISED PUBLIC HEARING:**

**Resolution 26-03:** The hearing was opened for public comment. No members of the public were present, and no comments were received. Eric and Mike Henry delivered a brief presentation detailing the basis for continuing the moratorium. A motion was made by Nina Chandler, seconded by Fred Fickert, to adopt Resolution 26-03, Continuing the Water Shortage Emergency and Water Services Moratorium. The motion carried unanimously.

**OLD BUSINESS:**

**Park Update:** There was no update this month.

**NEW BUSINESS:**

**Memorial Park Conceptual Design Improvements:** Neal Colwell and Steve Pechin of KSN, along with Mike Engle from Cunningham Engineering, presented the conceptual design for the Lockeford Memorial Park Improvements. Steve noted that the slide images shown were examples only and that the budget estimate was on the high side. This information will be used to prepare a project scope narrative for submission to OGALS.

It was recommended that the bocce ball court and memorial wall be relocated, that shade be added over the bocce ball court, and that steel be used for the pavilion instead of wood, with the pavilion also being set up for future electrical needs. Mike noted that the layout remains highly conceptual and can be adjusted. Neal added that all details will be finalized during the design phase. The Board then directed KSN to proceed and present the conceptual design and cost estimate to OGALS for their approval.

**KSN Scope for Tully Road Easement Correction:** Eric reported that the District's recorded easement for the force main along North Tully Road is inaccurate and does not reflect the true alignment. Neal Colwell with KSN stated that the easement description is incomplete and missing language. He further noted that the potholing work by Bess Testlab will be conducted on a time-and-expense basis and the authorized scope is not to be exceeded. A motion was made by Nina Chandler, seconded by Gary Gordon, to approve the KSN scope of services for the Tully Road Easement Correction. The motion carried unanimously.

**Personnel Manual Revisions:** Eric reported that, due to an issue identified within the District's existing vacation policy, legal counsel advised that the entire manual be reviewed and updated. Gavin noted that special

counsel had been coordinated with, and the revisions comply with current law. A motion was made by Fred Fickert, seconded by Gary Gordon, to approve the proposed revisions made to the District's Personnel Manual. The motion carried unanimously.

**COMMITTEE REPORTS:**

The next committee meeting was scheduled for April 14 at 1:00 p.m.

**DISTRICT MANAGER AND STAFF REPORTS:**

A motion was made by Gary Gordon, seconded by Nina Chandler, to accept the District Manager's report as presented. The motion carried unanimously.

**FINANCIAL REPORTS AND FISCAL ACTION ITEMS:**

A motion was made by Nina Chandler, seconded by Gary Gordon, to accept the financial report, payment of bills, and transfer of funds as presented for April 9, 2026. The motion carried unanimously. A copy of said warrant request is attached hereto and by this reference made a part hereof.

**BOARD AND STAFF DISCUSSION:** None

**CLOSED SESSION:**

The Board entered closed session at 10:14 and returned to open session at 10:45. It was reported that the Board provided direction to legal counsel.

**ADJOURN MEETING:**

Meeting adjourned at 10:47 AM

Eric Schmid, Secretary to the Board of Directors